

Being Promoted by:



PROSPECTUS &
REGISTRATION FORM



CHAMELI DEVI
PUBLIC SCHOOL, Mhowgaon

Plot No. C-7, Shree City, Mhowgaon,
Mhow-Pithampur Main Road, Mhowgaon - (M.P.) 453 441 India.
Mob. No.: +91 83035 44808, +91 98270 31365 Email: info@cpsmhowgaon.com
Website: www.cpsmhowgaon.com



Source of Inspiration



Mother
Late Smt. Chameli Devi Agarwal
(1929 - 2002)



Father
Late Shri Ramkumar Agarwal
(1918 - 1995)





Mhowgaon

Group Chairman

Shri Purshottam Ji Agrawal, Group Chairman of Agrawal Group is a 'Multi-Tasker' entrepreneur. He started his career at the tender age of 8 years and has expanded his business worldwide. 'Never to choose an easy path for success' was the ground rule of this transporter who still firmly maintains it.

With the flow of time he shifted to Coal business and gradually expanded the branches of business in different fields like -Shipping ,Real Estate, Education, Publication, Finance, Investment .

He has established five renowned and well equipped international level schools in Indore and Raipur City, under the brand names of Agrawal Public School and Chameli Devi Public School. He is committed to provide quality education to students and to ensure their bright future.

In the sequence of his own educational institutions Chameli Devi Public School Mhowgaon is ready to serve the society with the same standards and norms which are already set by his own educational institutions.

For last three decades he is working with full honesty and dedication in the field of education and now it is the responsibility of all who are in the field of education to show keen interest in his great initiation for broadening his mission to the masses.



Shri Purshottam Agarwal
Chairman

About the School

- शासन द्वारा मान्यता (प्रस्तावित)
- English Medium School
- Morning Shift for Boys (Nur - 8th) and Girls (Nur - 2nd)
- Noon shift for Girls (3rd to 8th)
- Nursery to Class 8th

Day Scholar (Bus Optional)

School to provide following

(after depositing of requisite fee of Rs.500/- for Prospectus & Registration Form):

- School at a Glance ...
- Prospectus and Registration Form
- Timing and Fee Structure for specific class
- Intimation for Interaction / Entrance Test i.e. date, time and venue.
- List of uniform, prescribed books and note-books (class-wise) will be displayed at School Notice Board. Parents are free to buy uniform and books from anywhere they want.
- School does not allow / accept any kind of donation, capitation fees, building fund or gifts.



Mhowgaon

Admission Procedure

1. Parents seeking admission in Chameli Devi Public School, Mhowgaon for their ward should carefully read the following before filling up the Registration Form (for Interaction/Entrance Test).
 2. Children must fulfill the minimum age requirement as on 1st June of the year in which admission is sought.
 - Nursery : 2 ½ Years
 - KGI : 3 Years
 - KGII : 4 Years
 - Class I : 5 Years & so on
 3. Prospectus & Registration Forms (For Interaction/Entrance Test) will be issued subject to the availability of seats in a particular class.
 4. Registration Form (For Interaction/Entrance Test) provided along with Prospectus, must be completed in all respects before submission.
 5. The date of Interaction/Entrance Test is already communicated at the time of Registration for Admission.
 6. Registration (For Interaction/Entrance Test) does not guarantee admission.
 7. Students must appear for the Interaction/Entrance Test on the specified date otherwise registration for interaction/entrance test will be automatically cancelled.
 8. The decision of Admission Board will be final and binding. List of selected students for provisional admission will be displayed on the School Notice Board. Parents may also enquire telephonically.
 9. Fee has to be deposited within stipulated period, failing which, selection for provisional admission will be automatically cancelled.
 10. The following documents are to be submitted along with Registration Form (For Scholar Allotment) to confirm admission and obtain Scholar Number :
 - a. **Nursery**
 - * Self Attested Photocopy of Birth Certificate
 - * Self Attested Photocopy of Aadhar Card (If available).
 - b. **KG-1 to Class I**
 - * Self Attested Photocopy of Birth Certificate **OR**
 - * #Original Transfer Certificate of previous school in accordance with the class in which admitted
 - * Self attested Photocopy of Passed Mark-sheet of previous class
 - * Self Attested Photocopy of Aadhar Card (If available).
 - * Self Attested Photocopy of student's Caste Certificate issued by SDO (for SC/ST/OBC) (If applicable & available).
 - c. **Class II onwards**
 - * #Original Transfer Certificate of previous school in accordance with the class in which admitted
 - * Self attested Photocopy of Passed Mark-sheet of previous class
 - * Self Attested Photocopy of Aadhar Card (If available).
 - * Self Attested Photocopy of student's Caste Certificate issued by SDO (for SC/ST/OBC) (If applicable & available).
- # i) If, previous school is of State Board then TC counter signed by District Education Officer (D.E.O.) is must.
ii) If, previous school is CBSE (Central Board of Secondary Education) affiliated then CBSE affiliation number and school code mentioned on TC will be verified from previous school website. If found correct, TC will be accepted otherwise not.
iii) If, previous school is ICSE (India Council of Secondary Education) affiliated then TC has to be counter signed by Competent Authority, Delhi.

In case of submission of failed mark-sheet/ transfer certificate of previous class, the provisional admission will be cancelled and name will be struck off from school roll.

Note - Original Transfer Certificate of Previous School, data record is valid and applicable to all.

Rules & Regulations

Due date for fee payment

- 1st Installment At the time of admission
2nd Installment By 1st September
3rd Installment By 1st December
4th Installment By 1st March

- Installment-wise fee/charges to be deposited as per Fee Structure for specific class already provided.
- For convenience of parents, more than one Installment fee/charges at a time is acceptable.

Late Fee

- Any fee paid after the due date, a fine of Rs. 10/- per day is applicable.
- After expiry of due date maximum sixty days allow with fine an amount of ₹ 10/- per day if fails to do so then school reserves the right to struck off the student.

Payment to School

Except for the routine fee and charges as indicated above, no additional payment should be made without a circular or prior intimation from the Principal. In case of any payment made contrary to these instructions, the school will not be responsible.

Mode of Payment

Payment (fee/charges) will be made either cash, swipe card or demand draft, pay order in favour of Chameli Devi Public School, Mhowgaon School office (cashier) and Money Receipt should be obtained. Fee may also be deposited through RTGS / NEFT as per below details & intimate to School Office:

Name of Bank	Branch	IFS Code	Account No.
IDBI Bank Ltd.	Red Cross Hospital Premises Plowden, Mhow (M.P.)	IBKL0000053	0053104000322126

Refund of Fee

Normally, fee is non-refundable. In rare cases only, a proportionate fee can be refunded on satisfactory documentary proof.

Withdrawals

1. Request for withdrawal (T.C.) of student/ward should be submitted in the prescribed form available at the school office.
2. The form must be completed in all respects and should be duly signed by the parents/guardians.
3. Transfer Certificate (T.C.) will be dispatched by post only at the address mentioned in the application form subject to clearance of all dues.
4. Since the school is up to class 8th hence school provides admission in class 9th Chameli Devi Public School, Indore, subject to their willingness and can accordingly apply on or before 31st March.

Code of Conduct

The school prides itself on its high standard of discipline and code of conduct. It expects its students to adhere to the code for following, during co-curricular/sports activities, school timings, arrival/ departure by public transport, during excursion/ participation (outside)/ picnics etc. :

1. Personal hygiene, attendance & punctuality.
2. Behaviour, good manners, language and conduct.
3. Respect for others, for the school, its property and image.
4. Adhering to school rules & regulations in all areas.
5. Safety and security of class-fellows, juniors and seniors, teaching & non-teaching staff, tangible and intangible assets.
6. Students are not allowed to involve into any type of quarrel, bullying/ragging as well as eve-teasing or sexual harassment either among themselves or with any outsiders whether in school campus or outside the campus.
7. Students are not allowed to indulge in any sort of activities like cheating during examination, paper leaking etc.

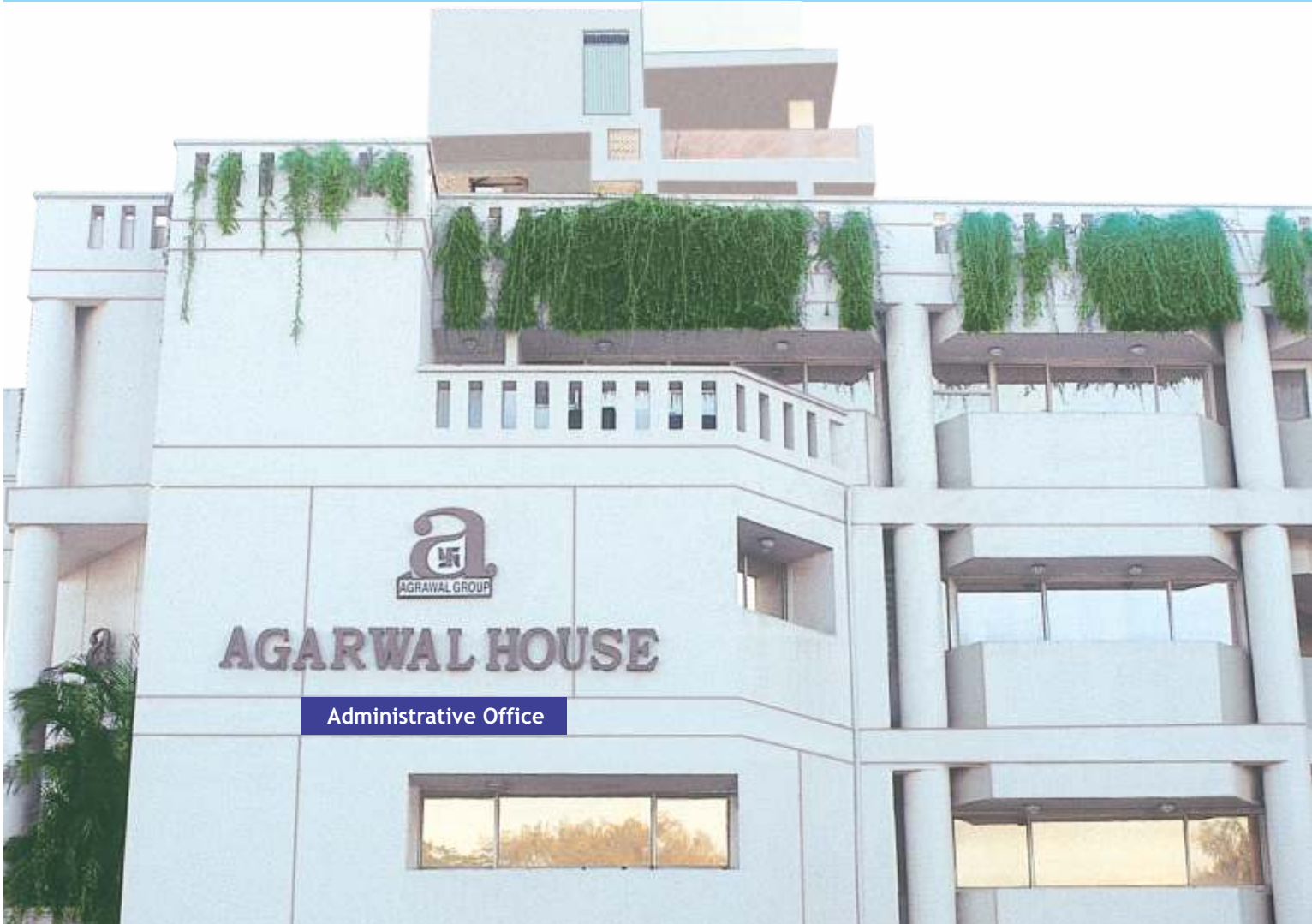
In case of any breach of code of conduct as mentioned above, the School has formed various committees such as Disciplinary Action Committee, Examination Bye-laws Committee, Examination Action Committee, Sexual Harassment Committee etc. for taking appropriate course of action and it could result in fine or punishment. In extreme cases, this could also result in suspension or rustication of the student. The Committee's decision would be final and binding in all such cases.

In spite of precautions and safety measures taken by the school, if the student suffers from any mishap, accident or injury during co-curricular/sports activities, school timings, arrival/ departure by public transport, during excursion/ participation (outside)/ picnics etc., School will not be responsible for the same. However, School will take appropriate action against the concerning person / persons under the purview of law.



Mhowgaon

Administrative Office



CHAMELI DEVI PUBLIC SCHOOL, Mhowgaon

School Campus:

Plot No. C-7, Shree Ciry, Mhowgaon,
Mhow-Pithampur Main Road, Mhowgaon
(M.P.) 453 441 India.
Mob. No. :+91 83035 44808, +91 98270 31365
Website : www.cpsmhowgaon.com

Administrative Office:

Agarwal House, First Floor, 5, Yeshwant Colony,
Indore (M.P.) 452 003 India.
Phone:+91 731 4212888, 4212880



CHAMELI DEVI PUBLIC SCHOOL, Mhowgaon

Plot No. C-7 Shree City, Mhowgaon,
Mhow Pithampur Main Road, Mhowgaon - 453441(M.P.)
शासन द्वारा मान्यता (प्रस्तावित)

REGISTRATION FORM FOR ADMISSION GENERAL CATEGORY (To be filled in Block Letters)

Admission in Session : _____ Class : _____

Gender : Boy : Girl : (✓ any one)

Admission For : Day Scholar : Optional Bus Facility (Yes/No)

If you are interested fill the enclosed registration form (Whichever is applicable)

Full Name of Student (Name) :
(Max. 32 Character) (Surname) :

Aadhar No. (if available) (enclose self attested photocopy) :

Father's Name (Name) :
(Max. 32 Character) (Surname) :

Aadhar No. (if available) (enclose self attested photocopy) :

Mother's Name (Name) :
(Max. 32 Character) (Surname) :

Aadhar No. (if available) (enclose self attested photocopy) :

Date of Birth : Date Month Year

Place of Birth : Nationality : Mother Tongue :

Religion(✓ any one) : Hindu Muslim Sikh Christian if other : (Please specify).....

Caste Category : General Schedule Caste(SC) Schedule Tribe(ST) Other Backward Class (✓ any one)
(Enclose self attested photocopy of caste certificate for reserved category, if applicable & available)

Certificate No. : Name of Caste : Name of Sub-caste :
(Compulsorily for reserved caste category, certificate issued by S.D.O.)

Name of Minority : N.A. Muslim Sikh Christian Jain Buddha Parsi (✓ any one)

Handicapped : N.A. Autistic Blind Deaf Handicapped Dyslexic Spastic (✓ any one)

Vaccinated : Yes No (✓ any one) Blood Group :

Father's Occupation :

Parent's Annual Income Rs. :

Full Postal Address :
(Residence)

Phone No. : STD Code : Office :
STD Code : Residence :

Father's Mobile No. : + 9 1

Mother's Mobile No : + 9 1

WhatsApp No. : + 9 1

Father's e-mail ID :

Mother's e-mail ID :

Face Book Name :

Guardian's Name :

Relationship :

Full Postal Address :
(Residence)

Guardian Mobile No. : Guardian Phone No. : STD Code : Number : Guardian e-mail ID :

Last School attended : Name : Place :

(if any) : Affiliated to : Class attended : Medium :

Whether studied in this school in the past : Yes No (✓any one)

if yes, specify Academic Session : From to Scholar No. :

Documents submitted according to admission in Class with this form (Please ✓ documents submitted)NURSERYSelf attested photocopy of Birth Certificate AND Self attested photocopy of Aadhar Card (if available) KG-1 to CLASS 1st (Original Transfer Certificate of Previous School data record is valid and applicable to all)Self attested photocopy of Birth Certificate OR #Original Transfer Certificate of previous school in accordance with the class in which admitted AND Self attested photocopy of passed mark-sheet of previous school AND Self attested photocopy of Aadhar Card (if available) AND Self attested photocopy of student's caste certificate issued by SDO (for SC/ST/OBC, if applicable & available) CLASS 2nd ONWARDS(Original Transfer Certificate of Previous School data record is valid and applicable to all)#Original Transfer Certificate of previous school in accordance with the class in which admitted AND Self attested photocopy of passed mark-sheet of previous school AND Self attested photocopy of Aadhar Card (if available) AND Self attested photocopy of student's caste certificate issued by SDO (for SC/ST/OBC, if applicable & available)

(* if Transfer Certificate and Mark-sheet are not available then to be submitted on or before 15th June.)

- * i) If, previous school is of State Board then TC counter signed by District Education officer (D.E.O.) is must.
 - ii) If, previous school is CBSE affiliated then CBSE affiliation number and school code mentioned on TC will be verified from previous school's website. If found correct, TC will be accepted otherwise not.
 - iii) If, previous school is ICSE affiliated then TC has to be counter signed by Competent Authority of ICSE, Delhi.
- In case of submission of failed mark-sheet/Transfer Certificate of previous class, the provisional admission will be cancelled and name will be struck off from school roll.

Note : I have carefully read and understood the rules and regulations mentioned in the school prospectus & registration form and information like; school timings, tuition fee, applicable charges, uniform, books, note-books, and other stationery items etc. and I shall abide by the same. School reserves the right to change as mentioned above whenever required.

I have carefully read and understood admission procedure for provisional admission and as and when my child gets selected we will deposit the fee in stipulated time. After then, admission will be confirmed and finally proceed for scholar number allotment.

घोषणा—पत्र

हम आवेदनकर्ता शपथपूर्वक कथन (घोषणा) करते हैं कि **Registration Form for admission** में दी गई जन्म दिनांक, धर्म, जाति, उपजाति, अल्पसंख्यक, विकलांगता, वार्षिक आय इत्यादि की जानकारी पूर्णतः सत्य होकर सही है। उपरोक्त जानकारी व संलग्न दस्तावेजों में कोई त्रुटि/विसंगति पाई जाती है तो हम माता/पिता व्यक्तिगत/सम्मिलित रूप से पूर्णतः जवाबदेह होंगे। गलत जानकारी के लिए स्कूल किसी भी प्रकार से जवाबदेह नहीं होगा।

उपरोक्त समस्त जानकारी हमने पूरे होशोहवास में, पढ़कर, समझकर सही-सही दी है एवं हस्ताक्षर किये हैं तथा स्व-प्रमाणित दस्तावेज प्रस्तुत कर रहे हैं। पृष्ठ के पीछे दी गई नियमावली हमने पढ़कर समझ ली है एवं वह हमें पूर्णतः मान्य होकर हमारे ऊपर बंधनकारक होंगी।

Date : Mother's Signature : Father's Signature :

(For Office Use Only)

ID Code Number : Registration Form for admission

Registration No. : Session Class Fee Category

Gender : Receipt No. Date Amount

Scholar No. Date Information Entered into FoxPro

Scholar allotted into FoxPro by Dated Sign

by Dated Sign

CODE OF CONDUCT

The school prides itself on its high standard of discipline and code of conduct. It expects its students to adhere to the code for following, during co-curricular / sports activities, school timings, arrival / departure by public transport, during excursion / participation (outside) / picnics etc :

1. Personal hygiene, attendance & punctuality.
2. Behaviour, good manners, language and conduct.
3. Respect for others, for the school, its property and image.
4. Adhering to school rules & regulations in all areas.
5. Safety and security of class-fellows, juniors and seniors, teaching & non-teaching staff, tangible and intangible assets.
6. Students are not allowed to involve into any type of quarrel, bullying/ragging as well as eve-teasing or sexual harassment either among themselves or with any outsiders whether on school campus or outside the campus.
7. Students are not allowed to indulge in any sort of activities like cheating during examination, paper leaking etc.

In case of any breach of code of conduct as mentioned above, the School has formed various committees such as Disciplinary Action Committee, Examination Bye-Laws Committee, Examination Action Committee, Sexual Harassment Committee etc. for taking appropriate course of action and it could result in fine or punishment. In extreme cases, this could also result in suspension or rustication of the student. The Committee's decision would be final and binding in all such cases.

Inspite of precautions and safety measures taken by the school, if the student suffers from any mishap, accident or injury during co-curricular / sports activities, school timings, arrival / departure by public transport, during excursion / participation (outside) / picnics etc., School will not be responsible for the same. However, School will take appropriate action against the concerning person / persons under the purview of law.



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शासन द्वारा मान्यता (प्रस्तावित)

Optional Bus Facility Registration Form (To be filled in Block Letters)

Applied for Bus Facility (Yes/No)

Full Name of Student (Name) :
(Max. 32 Character) (Surname) :

Father's Name (Name) :
(Max. 32 Character) (Surname) :

Mobile No. : + 9 1
WhatsApp No. :

Full Postal Address :
(Residence)

Bus Route Detail from Parent : Based on Prescribed Route Chart (2023-24)

Arrival Trip No. 1/2/3 : _____ Departure Trip No.1/2/3 : _____
Bus Route No. : _____ Bus Route Name : _____
Area Code No. : _____ Area Code Name : _____
Bus Stop Code No. : _____ Bus Stop Name : _____

I have read and understood Prospectus and Registration form, code of conduct and other terms and conditions mentioned below in detail and I shall strictly abide by the same.

Signature of Parent / Guardian in responsible position

Date : Name : Signature.....

(For Office Use Only)

ID Code Number : Registration Number :
Scholar Number : Class : Gender : Boy Girl
Fee Charges Receipt No. : Date Amount

Bus Route No. / Area / Bus Stop Alloted

Bus Fee Charges Receipt No. : Date Amount

Arrival Trip No. 1/2/3 : _____ Departure Trip No.1/2/3 : _____
Bus Route No. : _____ Bus Route Name : _____
Area Code No. : _____ Area Code Name : _____
Bus Stop Code No. : _____ Bus Stop Name : _____

Information Entered into FoxPro by Dated Sign

Bus Rules & Regulations

1. Bus facility is available on optional basis on the prescribed bus routes and stops.
2. Bus fee can be paid in installments. The facility will be provided only on timely deposition of bus fee.

P.T.O.

3. After the timely deposition of bus fee a bus pass will be issued to the students. It will be mandatory for the students who want to avail bus facility to carry the bus pass, entry in bus will not be possible without bus pass.
4. Bus areas and stops will be decided by the school taking care of all traffic rules. The school bus will not violate any traffic rules under any circumstances .
5. Travel time for your ward may delay during arrival or departure due to traffic rules and repair / renovation of roads (Road partition).
6. The School reserves the right to decide/change bus stop, route timing, increase route or withdraw the facility partially or fully.
7. Bus facility is provided at traveller's risk.
8. Cost of any damage by students while travelling in bus will be borne by parents.
9. Parents and students are advised to maintain decorum while interacting with bus drivers and conductors.
10. Any complaint regarding bus facility should be made to the school authorities in writing.
11. Parents are requested not to offer any bribe/gift to drivers and conductors.
12. Parents are requested not to handover any types of fees in the form of cheque or cash to the bus drivers or conductors. All fee should be paid at the school office and obtain the receipt.
13. Students should reach their respective bus stop 10 minutes before their scheduled time.
14. School reserves the right to revise the bus charges from time to time as per their discretion.
15. Bus facility can not be taken/withdrawn in mid session.

बस नियमावली

1. वैकल्पिक बस सुविधा के आधार पर बस स्टॉप के अनुसार ही बस सुविधा प्रदान की जाएगी ।
2. बस फीस का भुगतान किस्तों में निर्धारित है । भुगतान समय पर करने पर ही बस सुविधा प्रदान की जाएगी ।
3. बस फीस का भुगतान समय पर करने के पश्चात् ही विद्यार्थी को बस पास जारी किया जायेगा एवं बस सुविधा लेने वाले प्रत्येक विद्यार्थी को प्रतिदिन बस पास लेकर आना अनिवार्य होगा, बिना बस पास के बस में प्रवेश नहीं दिया जायेगा ।
4. विद्यार्थी का बस एरिया और स्टॉप ट्रैफिक नियमों के अंतर्गत ही स्कूल द्वारा निर्धारित किया जायेगा ।
5. ट्रैफिक नियमों और शहर के नवीनीकरण (रोड पार्टिशन) की वजह से बस के एरिया और रूट में असुविधा होने से विद्यार्थी को आने या जाने में अधिक समय लग सकता है ।
6. विद्यार्थियों के लिए बस रूट, बस स्टॉप एवं स्टॉप टाइमिंग आदि निर्धारित करने एवं आवश्यकतानुसार किसी भी समय उसमें परिवर्तन करने, बस रूट बढ़ाने अथवा संपूर्ण बस सुविधा आंशिक या पूर्ण रूप से वापस लेने का अधिकार स्कूल प्रबंधन के पास सुरक्षित है ।
7. स्कूल द्वारा यात्री की खुद की जिम्मेदारी पर ही बस सुविधा प्रदान की जाएगी ।
8. यात्रा के दौरान विद्यार्थी द्वारा बस संपत्ति में किसी भी प्रकार की क्षति की पूर्ति संबंधित विद्यार्थी द्वारा ही वसूल की जाएगी ।
9. विद्यार्थियों एवं उनके पालकों से अनुरोध है कि बस ड्राइवर एवं कंडक्टर से बात करते समय अपनी गरिमा बनाए रखें ।
10. बस से संबंधित कोई भी शिकायत स्कूल अधिकारी को लिखित रूप में दी जाना अनिवार्य है ।
11. पालकों से अनुरोध है कि वे बस ड्राइवर अथवा कंडक्टर को किसी प्रकार का गिफ्ट या रिश्वत देने का प्रयास न करें ।
12. पालकों से अनुरोध है कि वे बस ड्राइवर अथवा कंडक्टर को बच्चे की फीस चेक या केश किसी भी रूप में न दें । फीस का भुगतान स्कूल ऑफिस में ही करके उचित रसीद प्राप्त करें ।
13. विद्यार्थी निर्धारित टाइमिंग से कम से कम 10 मिनट पहले अपने स्टॉप पर पहुँच जाएँ ।
14. आवश्यकतानुसार समय समय पर बस की फीस बढ़ाने / घटाने का अधिकार स्कूल प्रबंधन के पास सुरक्षित है ।
15. सत्र के बीच में बस सुविधा लेने या छोड़ने का कोई प्रावधान नहीं है ।

मैंने उपरोक्त वर्णित नियमों को अच्छी तरह पढ़कर समझ लिया है ।

हस्ताक्षर _____

नाम _____